



TalentPeak™ End User Security, Use and Privacy Policy

Effective Date: 05/24/18

This privacy policy applies to <https://www.talentpeak.net>

Owned and operated by Insights For Performance LLC. This privacy policy describes how TalentPeak™ collects and uses the personal information you provide on our service platform <https://www.talentpeak.net>. By accessing this site, you agree to the User Security, Use and Privacy Policy.

Use of Your Information

The information within your user profile and employee performance appraisal within TalentPeak™ will only be shared within your organization. Your Organization's ORG Code, Unique User ID and your Email Address are all 3 used to link your login with specific access permissions to view within the system.

Access Control

Only your organization has the ability to grant access of your information to other employees. There are 3 primary permission levels identified as Appraisee, Appraiser, and Corporate System Administrator. As a manager you will be able to view the employees assigned to you as the Appraiser. All employees will have an Appraisee access level.

Security

The security of your personal information is important to us. When you enter information on the TalentPeak system, we encrypt that information (such as login credentials) using secure socket layer technology (https:) further secured by SHA-2 (256 bit) SSL encryption on the entire site.

We follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once we receive it. No method of transmission over the Internet, or method of electronic storage, is 100% secure, however. Therefore, while we strive to use commercially acceptable means to protect your personal data, we cannot guarantee its absolute security.

TalentPeak Privacy Policy

Protect the privacy of the Client and all its employees closely, by not making any of its information available to third parties, or using it for any other purposes than to communicate with the Client and activating the TalentPeak™ System for Client use. All of Client's information and data ("Client Data") shall at all times be and remain the sole and exclusive property of Client, notwithstanding that the same may be stored on the TalentPeak System, and Vendor shall hold the same in confidence and protect same using at least the same level of care that Vendor takes in protecting their own confidential information.

Changes to this Privacy Policy

If we decide to change our privacy policy, we will post those changes to this privacy statement, on TalentPeak's Knowledgebase and other places we deem appropriate so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. We reserve the right to modify this privacy statement at any time.

Contact Us

Any comments, complaints or questions concerning this policy or complaints about our use of your personal information should be addressed by directing your comments to:

Insights For Performance LLC

6000 Fairview Road Charlotte NC 28210 USA

Phone: Toll Free 1-866-900-5172 **Email:** webmaster@insightsforperformance.com or webmaster@talentpeak.net

Mailing Address: Insights For Performance LLC - P.O. Box 30076 Greenville NC 27858